**COOKIES POLICY**

**1. What are cookies?**

Cookies are software files that web pages or applications install in browsers or on users’ devices while they are browsing the various pages of the portal or applications and which are used to store information about users’ visits. The use of cookies makes browsing easier, via the adaptation of the information and services offered to users’ interests, in order to customise, adapt and improve users’ browsing experience every time they visit the web page.

Like most web pages, this page uses cookies to:

1. Ensure that pages are functioning correctly;
2. Store the user’s preferences, as well as the selected language and the font size;
3. Discover the details of the user’s browsing experience;
4. Gather anonymous statistical information, such as for example, the pages that the user visits and how long they remain on each page.

**2. Type, purpose and how they work**

Cookies, depending on how long the user remains on the page, may be classified as (i) session or (ii) permanent cookies. The first type of cookies expires when the user closes the browser. The second type of cookies expires when their objective has been completed (for example, identifying the user on the web page) or when they are turned off manually.

In addition, depending on their purpose, cookies can be classified as:

- **Strictly necessary** (recording): Essential for the web page to work correctly. They are typically generated when users access the web page or log in, being used to identify users on the web page, and their purposes are:
  - Keeping the user identified so that, when they leave the web page and return later, they can still be identified, making browsing easier without the need to do a new log-in.
  - Ensure that users have access authorisation to certain areas or services on the web page.
- **Performance**: Used to improve the browsing experience and optimise the web page, such as for example, to store the settings of the service and the purchases made in a Shopping Cart.
- **Advertising**: These determine the receipt of information about advertising shown to users of the web page. There are two types:
  - **Anonymous**: They only collect information about the advertising displayed on the web page, without explicitly identifying users.
  - **Customised**: They collect personal information about the users of the web page for third parties, to customise the advertising.
Geo-location: These cookies are used to discover the country or region where users access a web page, so as to offer specific content suited to their locations.

Analytical: They collect information about the browsing experience of users on the web page, usually anonymously, although they sometimes also allow a user to be identified, solely and unequivocally in order to obtain information about the user’s interests in the services provided by the web page.

3. Disabling the use of cookies

All browsers allow the user to accept, reject or delete cookies, namely by selecting the appropriate settings on their browser. The user can configure cookies on the “Options” or “Preferences” menu of their browser.

However, it is important to stress that the deactivation of cookies may prevent some web services from functioning properly, affecting, wholly or partially, browsing on the web page.

Users can disable the use of cookies on this web page at any time by:

- Modifying browser settings, for example.
  - Google Chrome: http://support.google.com/chrome/bin/answer.py?hl=pt&answer=95647
  - Mozilla Firefox: https://support.mozilla.org/pt-PT/kb/Activar%20e%20Desactivar%20cookies
  - Apple Safari: http://support.apple.com/kb/ph5042
- Other third party tools, available online, allow users to detect the cookies on all web pages that they visit and carry out their deactivation (for example, http://aboutads.info/coices ou http://www.youronlinechoices.eu/).

4. What happens when cookies are disabled?

Some functions and services may stop functioning or behave unexpectedly, such as for example, the identification of the user on certain pages, or receiving information that takes into consideration the user’s location, among others.

If you disable the cookies on this web page, it is likely that you will not have access to certain areas or that the quality of your browsing experience will be considerably inferior.

5. The cookies used on this web page
Below you can consult a table that summarises the cookies used on this web page:

<table>
<thead>
<tr>
<th>DOMAIN</th>
<th>NAME</th>
<th>DURATION</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>supply4.galpenergia.com</td>
<td>JSESSIONID</td>
<td>Session</td>
<td>Temporary Working Area</td>
</tr>
<tr>
<td>supply4.galpenergia.com</td>
<td>VISITORID</td>
<td>Session</td>
<td>User Session</td>
</tr>
<tr>
<td>supply4.galpenergia.com</td>
<td>VISITOR_ET</td>
<td>Session</td>
<td>Expiration facility (just for client side notification, server side check is always performed)</td>
</tr>
<tr>
<td>supply4.galpenergia.com</td>
<td>_tabSessionId</td>
<td>Session</td>
<td>Temporary Working Area For Tab/Page</td>
</tr>
<tr>
<td>psupply4.galpenergia.com</td>
<td>JSESSIONID</td>
<td>The end of the session</td>
<td>Contains the session Id (J2EE web-app standard)</td>
</tr>
<tr>
<td>psupply4.galpenergia.com</td>
<td>H4C_AUT</td>
<td>The end of the session</td>
<td>Contains the id of Creactives access log table</td>
</tr>
<tr>
<td>*.galpenergia.com</td>
<td>H4C_LANGUAGE</td>
<td>MAX DURATION (68 years)</td>
<td>Contains the last language code (a numeric code for the language) with which the specific browser has logged in (not related to user)</td>
</tr>
<tr>
<td>esupply4.galpenergia.com</td>
<td>esupply.sid</td>
<td>20 minutes</td>
<td>Contains the session Id</td>
</tr>
<tr>
<td>esupply4.galpenergia.com</td>
<td>mongoMachineId</td>
<td>19 Jan 2038</td>
<td>MongoDB.Bson.ObjectId client browser utilities</td>
</tr>
</tbody>
</table>

6. Additional guarantees and revocation of acceptance
GALP shall not be liable for the content and truthfulness of privacy policies of third party components included in this web page.
As an additional guarantee, the recording of cookies on this web page may be subject to the user’s acceptance of cookies during their visit to the web page and to the installation or updating of the browser used. This acceptance may be revoked at any time in the content and privacy settings, as defined above in point 3 of this policy, or by using the hyperlink at the bottom of this page.
7. Update to cookies policy

GALP may modify this cookies policy in accordance with the legal or regulatory requirements or adapt this policy to new instructions enacted by law.

When there are significant changes to this cookies policy, the users of the web page will be informed.

Date: